



Saida – Lebanon

Mobile: +961 3 84 81 83
Home: +961 7 72 20 20
E-mail: haytham@hbarakeh.com
Website: <http://www.hbarakeh.com/>

Haytham H. Al Barakeh

PERSONAL INFORMATION

- Date of Birth: 15/10/1975
- Nationality: Lebanese
- Status: Married, with 3 daughters & 2 sons

OBJECTIVE

As a self-motivated individual, I am looking for a challenging job opportunity where I can apply perform my working experience parallel to my academic certificates I in a stimulating environment that foster and support my professional growth.

EDUCATIONAL BACKGROUND

- **Master of Education in Educational Management**, Lebanese International University LIU, Expected Graduation: May, 2022
- **Teaching Diploma in Education**, Lebanese International University, August 2020
- **Bachelor of Engineering in Communications and Electronics**, Beirut Arab University, July 2000.
- **Autodesk AutoCAD 2019 Certified Professional**, 2019
- **Certificate of Achievement: Developing ASP.NET MVC 4 Web Applications**, 2017
- **Certificate of Achievement: Querying Microsoft SQL Server**, 2016
- **Certificate of Achievement: Programming in C#**, 2016
- **Certificate of Attendance: Certified Ethical Hacker v9**, 2016
- **Autodesk AutoCAD 2012 Certified Associate and Professional**, 2012
- **Microsoft Certified Systems Administrator (MCSA)** on MS Windows 2003
- **Cisco Certified Network Associates (CCNA)**
- **Microsoft Certified Professional (MCP)** on Microsoft Windows
- **Microsoft Certified Systems Administrator (MCSA)** on MS Windows Network Infrastructure
- **Microsoft Certified Systems Administrator (MCSA): Messaging** on MS Windows
- **Microsoft Certified Systems Engineer (MCSE)** on Microsoft-Windows
- **Microsoft Office Specialist (MOS)** on Microsoft Office

QUALIFICATIONS & CAPABILITIES

- Working independently as well as in a team
- Combining effective communication and technical skills
- Working under pressure and meeting deadlines as scheduled
- Solving problems innovatively and creatively
- Leading enthusiastically and productively with great management skill

WORK EXPERIENCE

▪ Rafik Hariri University (December 2010 – Present) / Mechref

ERP Systems & Applications Assistant Manager, (latest position):

- Web mastering the RHU website www.rhu.edu.lb
- Managing and administering the Microsoft Dynamic NAV system
- Managing and administering the Helpdesk Ticketing Management System
- Developing and administering the Financial Aid Program online application
- Developing and administering the Undergraduate & Graduate online applications

- Managing and administering the Library System, Sierra
- Designing and administering an NSSF System for the Registrar Office

IT Instructor, (latest position) responsible for:

- Teaching regular and advanced AutoCAD courses
- Teaching Business Computing Courses “Office applications”
(My Teaching Evaluation “GPA” rated above 3.6 out of 4)

IT Helpdesk Supervisor, (previous position):

- Managing the Active Directory Users and Computers as a Domain Controller Backup
- Installing and configuring computers and printers for all the colleges and departments
- Helping students in fixing their laptops’ problems and software installation

IT Computer Lab Coordinator, (previous position):

- Scheduling the Lab hours with all instructors
- Monitoring and troubleshooting computer systems and networks
- Setting up new users’ accounts and profiles and dealing with password issues

▪ **Knowledge City Management (June 2008 – December 2010) / Saida**

IT Coordinator, responsible for:

- Implementing and developing a Client Registration System for all CLC Branches by using MS Access
- Administering a Windows network platform
- Performing new installations and updates for all IT equipment, including desktops, laptops, printers, etc.
- Publishing seven different student’s guides to be taught in City Learning Center “CLC”
- Preparing the IT courses description and outlines
- Designing multi flyers, brochures, certificates, badges, billboards, rollups, etc...

IT Instructor, responsible for:

- Teaching basic and advanced IT courses

▪ **BiT²S Learning Center (Two Branches, Own Business, licensed by the Lebanese Educational Ministry As Knowledge Home School) (Jan, 2006 – Present) / Saida**

My Center services and programs:

- Teaching in cooperation with more than 10 instructors advanced IT courses for students aged between 10 and 50 years old
- Applying an after School Program up to 70 school students from grade one to grade twelve helped by 16 graduated teachers
- Achieving the second place worldwide and first place in Lebanon as a partner of UCMAS (Mental Math) in Saida.
- Becoming a Partner of Education Touch Center for Robotics technology
- Organizing summer programs for kids
- Designing websites, brochures, posters, books, etc..
- Maintaining Notebooks “Hardware & Software” and accessories

- **Lebanese University - IUT (Sep 2006 – Sep 2008) / Saida**
 - Programming instructor, teaching C and C++ Courses for the first and second-year engineering Students

- **Makassed Secondary School (Sep 2004 – July 2008) / Saida**

Network Administrator, responsible for:

 - Administering a Windows XP network platform
 - Implementing an intranet page for all Makassed Association Schools

IT Instructor, responsible for:

 - Publishing seven IT manuals for all school levels
 - Teaching IT courses for the 650 Students in 22 Classes
 - Teaching MS Word & Excel for all school instructors

- **GET-Global Enterprise Technologies (Mar 2003 – Sep 2004) /Beirut**

Network Administrator

Telecom engineer, responsible for:

 - Installing and configuring an IVR System which is based on NMS Telecom Boards and Orateur2 Telecom application server “Dubai”.
 - Designing a complete Visio network plan to be implemented in “Syria” including Cisco Pix Firewall, Swiches, Universal Access Server, and Windows2000 Clustering.
 - Monitoring and supervising Server builds – IBM Xseries/Compaq ML370 ProLiant hardware.
 - Installing and configuring a Windows 2000 Clustering.

- **LibanCell (Feb, 2002 – Mar, 2003) / Headquarter – Beirut**
 - Support Specialist in the Network & System Engineering Unit of the IT department, whose responsibilities are bounded by the first level engineering
 - Respond to problem related to PCs, printers, and associated computer devices on the network from both hardware and software side for the 500 users of the WAN/LAN
 - Intervene to the 45 “Point Of Services” and 5 remote sites.

I.T. EXPERIENCE

- All Microsoft Windows OS platforms, Microsoft Office Suites and Microsoft Project
- Adobe Photoshop, Illustrator, Indesign, Activinspire
- Autodesk AutoCAD 2D & 3D, 3Ds Max Studio
- C & C++, JAVA, AP Computer Science A, AP Computer Science Principles, HTML, CSS, PHP, MySQL, Javascript, jQuery, Bootstrap, Laravel, Python, React.

LANGUAGES

Arabic (Excellent), English (Very Good), French (Fair).

REFERENCES

Available upon your request.